

South Coogee Primary School P & C Association Inc.

= MINUTES=

General Meeting held on Monday 22ND February 2010 in the School Staff Room.

Meeting Opened 7.45 pm

- Attendance:** Laurissa Forbes, Narelle Brookes, Peter Domasz, Cyndi Wood, Liana Myers, Deanne Garbin, Natalie Shaw, Cate Bartle, Zoe Haddrell, Andrea Bernardi, Susan Pettet, Natalie Donald, Joanne Stewart-Magee

Apologies: Marlene Barrett

2. Confirmation of Minutes of Previous Meeting

Resolution: that the minutes of the General Meeting of the South Coogee Primary School P&C Association Inc held on 30th November 2009 have been read and confirmed as a true and accurate record.

Carried

3. Business Arising from Previous Minutes of General Meeting

- Interactive whiteboards have been purchased and are presently being installed.

4. Correspondence

- Correspondence In

Ref	Date	From	Subject	Fwd To	Date
10/01	Feb	PFD Foodservices	Statement	Treasurer	Feb
10/02	Feb	ATO	Activity Statement	Treasurer	Feb
10/03	Feb	Flexischools	Merry Xmas		
10/04	Feb	Dep Ed, Emp, Work	Reply re Chaplin		
10/05	Feb	Domain Register			
10/06	Feb	Smart Fundraisers	Mothers Day Catalogue	Fundraising	Feb
10/07	Feb	Peerless Activewear	Uniforms	Uniforms	Feb
10/08	Feb	Teachers Union	Stop League Tables Campaign		
10/09	Feb	The Volunteer Wave	City of Cockburn		
10/10	Feb	Smart Fundraising	Sunscreen	Fundraising	Feb
10/11	Feb	Australian Fundraising	Catalogue	Fundraising	Feb
10/12	Feb	WACSO	2010 Welcome Pack	Fundraising	Feb
10/13	Feb	Expressions	Fundraiser – Tea towels	Fundraising	Feb
10/14	Feb	Francis Logan	SGIO Com Grants		
10/15	Feb	Mr Show bags	Show bags	Fundraising	Feb
10/16	Feb	Sock it to you	Fundraising	Fundraising	Feb
10/17	Feb	Hit Nitz 46	Fundraising	Fundraising	Feb
10/18	Feb	Dept of Commerce	Meeting concerning Committees		
10/19	Feb	Labels for Life	Fundraising	Fundraising	Feb
10/20	Feb	Sun block Aust	Fundraising	Fundraising	Feb
10/21	Feb	Garden Express Fund	Fundraising	Fundraising	Feb

10/22	Feb	Design by Rachael Guy	Mothers Day Fundraising	Fundraising	Feb
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Laurissa to ring WACSO re Dept of Commerce – incorporated bodies concerning the implication of our school becoming and independent and how this will affect the P & C.

4.2. Correspondence Out
Nil

5. Treasurer's Report

5.1 \$14,704-45 P & C
 \$ 4,272-63 Canteen
 \$ 8,385-60 Depreciation

6. Reports

6.1. President's Report

Laurissa welcomed us all to 2010 and reflected on the previous year – and welcomed all new members. In the coming meetings if everyone could bring along a friend, and look forward to a great year.

6.2. Principal's Report

Great start to our school year even though we were one room short. Many thanks and credit to Nicky Thurbon and Tina Warren. All new staff seem settled and happy. Children settled quickly with only one or two with a few 'separation' hiccups.

I am very happy to have been appointed Principal for term 1. I do hope I can win the position for the year. Let's look at what is happening.

Literacy and Numeracy

We have started Literacy and Numeracy blocks to raise expectations within all children and give a comprehensive consistent approach across the school. All blocks are doing this but in different ways appropriate to the children's developmental ages and the teachers' teaching styles. The curriculum is differentiated to ensure all levels within the class are catered for, by encouraging achievement, success and a challenge.

Literacy Specialist

We have trained Chris Ireland as our Literacy Specialist. 8 days - \$2700.00. Chris is also being trained to be our Learning Support Coordinator, a role Helen Wright has always held. For 2010 this will be a dual position.

Numeracy Specialist

Colleen Christie was trained this year to support teachers in deeper planning and diagnostic analysis of what children know and what they need to know to progress. Approx. cost \$2000.00

Sally Woodliff will be trained as a facilitator in Maths. She will then be trained to train other staff as the need arises. This year she will attend 8 days of training-approximate cost \$3,500.00.

As you can see we are investing to build our capacity to support our staff and children with our permanent staff. Talk to your teacher if you have questions.

Parent Meetings all underway and being well attended.

My School Web Site- please browse and if you have questions please see me.

Attendance- a focus to ensure all children reach their potential.

Transportable- review progress to date. Base was bent by crane during delivery and will be returned next Tuesday.

Buildings- all going well and will be finished early Term 2.

Health Talk for whole Community, paid by the proceeds of the sale of the preloved uniforms funds, many thanks to Dawn and Sue in the office who oversees and manages it. Helen Frost will present a family and a children's seminar in Term 2. The \$700.00 raised will pay for this event. Details closer to the date.

Nut Free message on every newsletter- parents have asked for this.

Parents also liked the coming events- we'll put it on the front.

Thank you Joanne Stewart-Magee Principal

The P & C are happy for the school to own and take control of the second hand uniforms including collection of monies and organising a special event with the monies collected
Moved Peter Domesz Secoded Cyndi Wood Carried

6.3. School Council Representative Report

Meeting is on 2nd March and will be talking about initiatives for the progression to Independent Public School

6.4. Canteen Report

9 new mums are on the roster for this term. Thanks to Cyndi and Liana for their help and the beginning of the term. There has been a small price rise (10 – 20 cents) this year with no complaints as yet. Takings have increased and online ordering is going strong with 35 orders on Friday.

6.5. Uniform Committee's Report

Natalie cannot do uniform shop this year as she will be studying. Winter uniform orders to go out in the next couple of weeks. Looking at going onto Flexischools. Andrea needs pricelist and photos for the online system. Uniform committee to discuss online prices eg 3% discount for cash.

6.6. Fundraising Report

I'd like to again say a big thank you to Cate, Narelle, Beck, Andrea and everyone that helped our fundraising team last year. We raised approximately \$5,500 in cash and received \$415 worth of free educational resources. [See below for the breakdown of fundraising events for 2009]

2009 Fundraising

Fundraising event	date completed	money banked	money spent/cost	profit made
Easter Buns	06-Apr-09	\$1,453.50	\$1,165.00	\$288.50
Entertainment Books	12-Aug-09	\$2,535.00	\$1,703.00	\$832.00
Name Pavers	28-Aug-09	\$1,400.00	\$1,129.15	\$270.85
Family Portraits	14-Jun-09	\$540.00	\$0.00	\$540.00
Cookie Dough	16-Jun-09	\$8,382.00	\$6,038.00	\$2,344.00
Father's Day Gift Stall	03-Sep-09	\$1,220.00	\$868.07	\$351.93
Learning with Magnatts	21-Nov-09	\$56.40	\$56.40	\$415.00
Guess Lollies in Jar game	30-Nov-09	\$77.70	\$0.00	\$77.70
Sausage Sizzle @ Officeworks	21-Nov-09	* done via canteen	* done via canteen	Approx \$400
Movie Ticket Packs	09-Dec-09	\$975.00	\$857.00	\$118.00

*plus \$311.85 school owes us **[\$581.85]**

2009 PROFITS	
\$4,822.98	CASH
\$415.00	Products
\$400.00	Canteen

\$5,134.83

*Educational Experience credit from \$200 in orders

*Bright Star kids 25% commission to be paid quarterly

I have sent our reservation to do Entertainment Books again this year. This has been successful and raises approx \$800 - \$900 per year for our school so I'm happy to continue coordinating this.

We have some ideas for fundraising events this year and will work out details at the first fundraising committee meeting. All help is welcome and we are open to suggestions ☺ Thank you. Cyndi Wood

Resolution: that the above reports, as tabled, be adopted

Carried

7. Terms of Reference

Uniform committee float be increased to \$100 Moved Andrea Seconded Natalie

Carried

Terms of reference will be provided by next meeting

8. Election office bearers

Resolution: That for the duration of item 8 – election of office bearers, of this meeting, the school principal chairs the meeting

Carried

All positions were declared vacant and the following members were elected into position:

- 8.1. President - Laurissa Forbes
- 8.2. Vice President - Narelle Brookes
- 8.3. Honorary Secretary - Zoe Haddrell
- 8.4. Honorary Treasurer - Peter Domasz
- 8.5. Canteen Subcommittee - Cate Bartle
- Sue Pettet
- Cyndi Wood
- 8.6. Uniform Subcommittee - Cate Bartle
- Deanne Garbin
- Andrea Bernardi
- Cyndi Wood
- Narelle Brookes
- 8.7. Fundraising Subcommittee - Cyndi Wood
- Narelle Brookes
- Cate Bartle
- Natalie Donald
- 8.8. Roadwise Representative/s - TBA
- 8.9. P.R. /Newsletter Representative - Cyndi Wood
- 8.10. School Council Representative - Narelle Brookes
- Natalie Donald
- Deanne Garbin
- 8.11. Executive Committee - Andrea Bernardi
- Cate Bartle
- Cyndi Wood
- Liana Myers
- Natalie Shaw
- Susan Pettet

9. Appointments

- 9.1. Honorary Auditor –John A'vard (The Slushi Man) Andrea to organise
- 9.2. District Council Representatives - TBA
- 9.3. WACSSO Conference representatives – TBA
- 9.4. Regional Parents Group – Laurissa Forbes, Narelle Brookes, Peter Domasz

10. General Business

- 10.1. Parking – There are extra kindy groups this year and also less parking with the construction still in progress. 4WD can park over the road otherwise we encourage a quick pick up and drop off. If you want to play and stay park at Ratnich Park.
- 10.2. Parents group needed to beautify garden beds. Gardener only at the school 5 days a fortnight and cannot keep up – suggest we form a committee to help out. Jo to advertise in the next newsletter.
- 10.3. Alcoa – action grants – weeding, gardening etc are available. Jo & Cyndi to liaise and apply for grant.
- 10.4. Feedback re sponsored newsletter – more children content is great and encourages all to read.
Getting newsletter proof read.
Any other feedback please contact front office.
- 10.6 Sign Person – Cyndi Wood
- 10.7 Cubby house will be finished off in the next couple of weeks.
- 10.8 Class opening times – the school prefers 8.30am but cannot enforce it
- 10.9 Crossing Guard on Beeliar Drive – Jo to speak to Director and will advise outcome
- 10.10 Laurissa to speak to Council of Road Safety regarding crossing guards.
- 10.11 Newsletter Paper – is it being recycled? Natalie Mayo is applying for a grant re recycling for our school – Cyndi and Natalie will approach Natalie.

11. Date of Next - Monday 22nd March 7.30 pm

12. Meeting Closed - 9.45pm